

**Completed/Approved Place-to-Place Transfer (Extension of Premises) from ABC**  
**APPLICATION INFORMATION CHECKLIST FOR ORDINANCE NO. 1457 SIDEWALK DINING ALLOWING**  
**ALCOHOL SERVICE**

Property Location: \_\_\_\_\_ Zone: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Business Owner Mailing Address: \_\_\_\_\_

Business Phone No.: ( \_\_\_\_\_ ) \_\_\_\_\_ Home Phone No.: ( \_\_\_\_\_ ) \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

**APPLICANT'S INFORMATION CHECKLIST:**

**Page 5; section 4-3.8 of Ordinance 1457**

- Scaled layout of proposed tables, chairs, trash/recycling receptacles, bus trays and low barriers, showing dimension of tables, chairs, trash/recycling receptacles and overall area with respect to the building façade, sidewalk space, existing poles, signs, trees or other sidewalk installations.
- A detailed narrative, supported by a plan of relevant information, describing the method of serving tables, proposed hours of outdoor service, and the method of outdoor litter control and trash/recycling handling.
- Photographs or diagrams indicating the style, colors, sizes and materials used for tables, chairs, umbrellas and other property in the operation of the sidewalk dining area.
- A description of existing buildings on either side of the dining establishment.
- Application fee of \$200 payable to City of Sea Isle City (check or money order). Should application be denied, fee shall be returned.
- If applicable - the applicant shall obtain and provide the City proof that the County of Cape May has approved of the application, or has no interest in the application.

**Page 6; section 4.3-10 – Insurance Requirements**

- Notarized Indemnification/hold harmless agreement (as provided below)
- Certificate of liability insurance naming the City of Sea Isle City as additional insured on the operators policy as well as the property owner's policy. Limits of liability required shall be:  
A minimum of \$1,000,000.00 combined single limit bodily injury and property damage  
\$2,000,000.00 bodily injury and property damage for liquor liability insurance
- Mercantile License Number: \_\_\_\_\_

Attach checklist to applicant's information packet to be submitted.  
Allow 14 days for review and processing.

Check #: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARIZED INDEMNIFICATION AGREEMENT FOR SIDEWALK DINING**

As further agreement for the City of Sea Isle City to issue a Sidewalk Dining Permit to the applicant, the applicant agrees that he/she/it will defend and indemnify the City for and against all claims, demands, suits, injuries or harm arising out of the applicant's operation of sidewalk dining for which the permit herein is to be issued. In the event that a suit, claim or demand is made against the City arising out of the applicant's operation of the sidewalk dining, the applicant shall additionally agree to defend the City and pay all reasonable and necessary counsel fees and costs related to the defense of the claim, demand or suit asserted against the City.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed by:  
Signature of Notary: \_\_\_\_\_ Date: \_\_\_\_\_

(Affix Notary Seal here)

