

**NON-CONVERSION AGREEMENT
FOR NEW OWNERS
FOR STRUCTURES IN THE 100-YEAR FLOODPLAIN**

SUBJECT PROPERTY:

Lot and Block Number: _____

Permit Number: _____

Property Owner: _____

Address: _____

Flood Protection Elevation at the site is: _____ feet (NAVD 1988)

The Property Owner acknowledges and agrees to the following:

1. That s/he is a new owner of the above property,
2. That the enclosed area, if permitted, shall be used solely for parking of vehicles, limited storage, or access to the building and will never be used for human habitation without first becoming fully compliant with the Floodplain Management Ordinance in effect at the time of conversion,
3. That all interior walls, ceilings, and floors below the Flood Protection Elevation shall be unfinished or constructed of flood resistant materials,
4. That mechanical, electrical, or plumbing devices shall not be installed below the Flood Protection Elevation,
5. At the time of inspection this property required _____ square inches of venting. Requiring _____ vents and _____ crawl space access door(s) used to meet the flood venting requirements of the City of Sea Isle City,
6. That this **Non-conversion Agreement** becomes part of Permit Number _____ and grants the City of Sea Isle City the ability to inspect and enforce the provisions of this **Agreement** at any time.

Date

Signature of Property Owner

Date

Signature of Property Owner

Note: This Agreement must be by new purchasers'; property owners required to correct venting deficiencies and improvements greater than a substantial improvement.

FOR OFFICIAL USE BY SEA ISLE CITY CONSTRUCTION OFFICE ONLY





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CITY OF SEA ISLE CITY

FLOODPLAIN VENTING AFFIDAVIT

I hereby acknowledge the CITY OF SEA ISLE CITY, NEW JERSEY is issuing a:

CERTIFICATE OF OCCUPANCY

REOCCUPATION AFTER SUBSTANTIAL IMPROVEMENT

FOR PROPERTY KNOWN AS:

Under Permit Number _____

In which required Floodplain Management Ordinance requirements have been met and a final inspection performed. The property owner acknowledges and agrees to the following:

1. That any enclosed area below the Flood Protection Elevation, if permitted, shall be used solely for parking of vehicles, limited storage, or access to the building and will never be used for human habitation without first becoming fully compliant with the floodplain management ordinance in effect at the time of conversion.
2. That all interior walls, ceilings, and floors below the Flood Protection Elevation shall be unfinished or constructed of flood resistant materials.
3. That mechanical, electrical, or plumbing devices shall not be installed below the Flood Protection Elevation.
4. At the time of inspection this property required _____square inches of venting. The required _____ vents and _____ crawl space access door(s) used to meet the flood venting requirements of the Ordinance would allow the automatic entry and exit of floodwaters.
5. That all openings designed to meet this requirement must be maintained as flood vents, and that the elimination or alteration of the openings in any way that would no longer allow the automatic entry and exit of flood waters would violate the Floodplain Management Ordinance.
6. Violators may incur civil penalties and possible court action. In addition, alteration of the vents could result in greater risk to my property and personal safety in the event of a flood.

I CERTIFY that the foregoing is truthful and accurate. I acknowledge that if it is not truthful and accurate I am subject to punishment. Insurance claims may be denied, and flood insurance may not be available or cost more if vents are altered.

As witness the hand and seal of the owner of the subject property this _____ day of _____, 20_____.

Owner (Please print)

Owner's Signature

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**CITY OF SEA ISLE CITY
CERTIFICATE OF COMPLIANCE FLOODPLAIN
VENTING REQUIREMENTS ORDINANCE
CHAPTER 14 SECTION 5.6 OF THE REVISED
GENERAL ORDINANCE**

SUBJECT PROPERTY:
LOT AND BLOCK:

Permit Number: _____

Property Owner: _____

Address: _____

Inspection Date: _____

The City of Sea Isle City has inspected the above subject property on the date noted hereon.

At the time of inspection this property required _____ square inches of venting. The required _____ vents and _____ crawl space access door(s) used to meet the flood venting requirements of the City of Sea Isle City have been located.

A minimum of one square inch of net open area for each square foot of enclosed area for non-engineered openings OR a minimum of ONE engineered inch for each square foot of enclosed area for an engineered opening.

The vents and crawl space meet the Floodplain Ordinance requirements for venting

The vents and crawl space do not meet the Floodplain Ordinance Requirements for venting for this reason:

Applicant has _____ days to meet the venting requirements of the City