

APPLICATION TO OBTAIN A POLICE REPORT

- ▽ Complete **ALL** of the information requested, if known.
- ▽ Print all information clearly and legibly.
- ▽ Cash, check or money order. Made payable to the **City of Sea Isle City**.
- ★ **The cost of a copy of a police report is .05 cents per page. If report is mailed, postage will be added to the cost.**
- ★ **There will be no charge for a police report, if e-mailed or fax.**

*All requests for **Police Reports** will be processed **Monday through Friday, 9 AM – 4 PM, ONLY.** All reports copies will be **mailed** or e-mailed to the given address. Please allow **7 – 10 working days, except holidays**, to receive the report, **prior** to calling the Records Department. Any questions, please call (609) 263-4311 extension 2223, 2246 or 2242.*

Date of this application: _____ Date of the incident: _____

Type of incident: _____

Location of incident: _____

Name of person making this request: _____

Are you the victim? YES or NO If "NO", who is? _____

Name of assisting officer, if known: _____

E-mail address: _____

Fax #: _____ Phone #: _____

Report copy is to be mailed to: _____
(Name)

(Street Address) (City) (State) (Zip)

If you do not receive your request **within 10 working days**, you should notify the Records Department.

Sea Isle City Police Department
Attn: Records
233 John F. Kennedy Boulevard
Sea Isle City, NJ 08243
(609) 263-4311