

Sample Letter to Tax Assessor

Letterhead (include name, address and telephone number)

(Date)

Joseph Berrodin, Jr.
Sea Isle City Tax Assessor
233 John F. Kennedy Blvd.
2nd Floor, Room #207
Sea Isle City, NJ 08243

Reference: Request for List of Property Owners within 200 feet

Property (Street Address): _____

Block: _____ Lot: _____ Qual. _____

Dear Mr. Berrodin:

Please accept this request for a list of all property owners within 200 feet of the above property.
Enclosed is my check #_____ in the amount of \$10.00 payable to the City of Sea Isle City.

Thank you for your attention in this matter.

Sincerely,

(Name)

Upon completion: _____Mail or _____Call